

NORTHBOROUGH HISTORIC DISTRICT COMMISSION

Meeting Minutes for Monthly Meeting Wednesday June 17, 2015

Present: Norm Corbin, Bruce Chute, Amy White, and Stephanie Stockman
Alternates: Marie Nieber and Brian Smith
Guest: Susan Carroll

Chairman called the monthly meeting to order at 7:04.

- Approval of Previous Meeting Minutes
 - Amy White made a motion to accept the May 27th meeting minutes for the NHDC. It was seconded by Bruce Chute. The motion was accepted unanimously.
- Officers & Members of the Combined Commission
 - Alternate Members
 - Marie Nieber, Brian Smith, and Deborah Comeau have been confirmed as alternates by the Board of Selectmen.
- New member request letter status

Letters were sent to the Northborough Historical Society, The American Institute of Architects (AIA) and Worcester Regional Association of Realtors for recommended members. They have 30 days to respond with recommendations which will be by June 29th.

- Projects
 - Historic House Plaque Program
 - The letters will be sent out this coming week.
 - Sign for 130 Main S (Hunt Shoe Mfg.)
 - The property owner purchased the sign and it n has been placed on the property.
 - White Cliffs Update
 - The process for an opinion for a Preservation Restriction requires an opinion for placing on the National Register_ - Albert Rex from MHA Northeast is a consultant who will be working on this project.
 - The Market Study – CPA allotted \$7,500 to do this study. The NHDC is in process of getting quotes.
 - The study will determine the best use of that building and the property.
 - Colonial Headstones Preservation (MPPF 50:50 funding)
 - Norm Corbin made a motion to delay the Howard Street Burial stone cleaning until the NHDC applies for matching funding from the state. Amy White seconded and it was accepted unanimously.
 - Two new Cemetery Signs

- We need to find out if the final design has been selected.
 - Bruce will contact Debra to see the status of the sign
 - Ground Penetration Radar Project
 - Bruce will contact Debra regarding the Request for Quote for this project
 - Historic Plaques funded by Mr. Robert Trimble
 - Dr. Pincus sign
 - Norm spoke to the owner. The owner will work with a sign company to place a sign.
 - Norm has a list of sign ideas from Mr. Trimble
 - One possibility is a plaque remembering Mark Fidyrcch .
 - CPA Funding requests ideas for April 2016
 - CPA deadline is July 30th at 12:00pm.
 - We need to resubmit an application for White Cliffs regarding ta possible preservation restriction. (~\$500,000)
 - Church Street bridge repairs. There is a July 7th meeting in Town Hall at 9:00am on the project. Norm will attend
 - Peter Whitney Gravestone Refurbishing project, Marie will look into
 - Brigham Street Surveying Project – Norm will contact Dan Nason to find out about surveying the boundary lines for the cemetery. Will CPA funding be required.
 - Old Meeting House Site Plaque, Bruce will look into
 - Town Common Proposal with possible War Memorials, Norm will contact the Town Common group.
 - Mark Fidyrcch Historical Marker, Norm will contact about possible subsidized funding from Mr. Trimble.
 - Applefest 2015
 - Norm Corbin made a motion to rent a small booth for Applefest 2015. It was seconded by Amy White, and it was accepted unanimously.
 - Norm will submit payment for the booth site
- New Business
 - NHDC website needs to be updated with Historic District Commission Info
 - NHDC email
 - Diane Wackell will be our liaison, and she will forward any emails to Steph.
 - 250th Anniversary Planning
 - Norm updated the NHDC
 - Working with Applefest for the Parade
 - Initiated Working with schools
 - Golf Tournament on September 11, 2015 as a fund raiser
 - Banners along Main Street
 - The Gala date and location may change
- Summer NHDC Meetings
 - Norm will contact Ian Gow to come to the July meeting regarding his demolition permit. That way we can cancel the August meeting
- Adjournment

- Amy White made a motion and it was seconded by Norm Corbin to adjourn the meeting at 8:52PM. It was accepted unanimously.

Respectfully Submitted,

Stephanie Stockman